



# Annual Commitment of NWF State College Board Directors and Staff

July 1, 2024 – June 30, 2025

Our continued and future success depends upon the personal commitment and active involvement of you, our Foundation Board of Directors. Foundation board members are expected to be passionate advocates on our behalf, enthusiastic representatives of our vision, and tireless leaders of our institution.

**As a member of the NWF State College Foundation Board, I commit to:**

- Represent and promote NWF State College and the Foundation in the community in order to expand the institution’s circle of friends and supporters, including opening doors to potential individual, business and foundation donors; cultivating prospective donors; and asking for contributions.
- Provide leadership in determining the Foundation’s annual and capital fundraising priorities, and determining accountability for goals.
- Consider NWF State College Foundation to be one of your top charities of choice and donate accordingly.
- Actively participate in Foundation board meetings, serve on one or more Foundation committees, and attend important related meetings. (Attend at least three-fourths of all meetings.)
- Provide oversight in the management of investments and disbursements of Foundation accounts.
- Attend NWF State College and Foundation events throughout the year.
- Identify strong candidates for the Foundation board to the nominating committee.
- Sign the conflict of interest statement annually.

\_\_\_\_\_  
Signature of Foundation Board Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name



**As members of the NWF State College staff, we commit to:**

- Use your gift of time wisely. Every meeting will be strategic, focused, and necessary.
- Ensure the tasks we ask you to perform are the ones that require a volunteer’s touch. You will not be asked to do things better suited for staff’s skills and experience.
- Promise that staff will be available to accompany you on visits to donors and conduct as much research as necessary to foster successful personal visits.
- Structure your Board experience so that you are better prepared to serve as a volunteer on other boards and, at the end of your tenure on the Board, leave knowing that you have made a real and lasting difference in the lives of NWF State College students.

\_\_\_\_\_  
Signature of NWF State College President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Foundation Executive Director

\_\_\_\_\_  
Date

Please return this form to the NWF State College Foundation office at:  
100 College Blvd., Niceville, FL 32578 (850) 729-5357 or [foundation@nwfsc.edu](mailto:foundation@nwfsc.edu). Thank you!